DECEMBER 2018
Information Technology Undergraduate Technician

TITLE:
Information Technology Student Technician

DEPARTMENT:
Biosecurity Research Institute
Kansas State University

LOCATION:
1041 Pat Roberts Hall,
Kansas State University
Manhattan, Kansas 66506

JOB SUMMARY:
This part-time student position works as a member of a professional staff of information technologists to provide support to the Biosecurity Research Institute in the use of information technology. This position is responsible for installation, troubleshooting and maintenance of thin client, computer, audio, video equipment and other duties as assigned. On the job training will be provided to include fire suppression, cybersecurity, information security, ladder safety, safe lifting, biosafety and more.

This position is supervised by the Systems Technician of the Biosecurity Research Institute.

Summer Hours: 40 hours per week
Fall/Spring Semester Hours: 20 Hours per week

DUTIES, RESPONSIBILITIES, and REQUIREMENTS:

- Responsible for installing and configuring equipment and software (computer, network, audio/video).

- Responsible for troubleshooting and maintenance of computer systems, network wiring, audio/video equipment and software.

- Responsible for assisting staff and guests with auditorium and conference room equipment and systems.

- Perform duties as assigned by the Director for Information Technology or the Systems Technician of the Biosecurity Research Institute.

- Ability to pass criminal background check and may be required to participate in the CDC Federal Select Agent Program.

- Must have a valid driver’s license
• Additional physical requirements include carrying equipment and tools (up to 30lbs), walking (up to 2 miles per day), climbing (roof top and other areas not easily accessible), standing (up to several hours), climbing ladders, and moving heavy objects (25-100lbs)

• Ability to wear personal protective equipment including Tyvek suits, gloves, boots and fall protection harness.

APPLICATIONS:
This position is open until filled. Please send resume and at least one faculty reference to the following via email:

Will Baldwin
Director - Information Technology
Biosecurity Research Institute
Kansas State University

wbaldwin@ksu.edu